VACANCY NOTICE

Petrofac

Emergency Response Supervisor
Ref: IHR0175

Petrofac Training has an opportunity for a Response Services Supervisor, based in Aberdeen. The focus of this position will be on the day-to-day supervision of the Company's two emergency response facilities and 15 operational personnel located in Aberdeen. The role will also involve the organisation and provision of operational support for the Company's Services Division.

Key Responsibilities

- Ensure the efficient and effective day-to-day operation of emergency response centres in accordance with standard company and client operating procedures
- Supervision of emergency response centre personnel, including the management of staff shift rotas
- The production and maintenance of procedural documentation in relation to the operation of the Company's emergency response centres
- Liaison with client representatives at the operational level
- Ensure that emergency response centre equipment and functionality are kept at appropriate levels
- Production and delivery of training and checking programme for all operational personnel at the Company's emergency response centres
- Undertake research and development activities in relation to the Company's emergency response centres e.g. track regulatory, legislative and industry developments covering emergency response

The Individual

The successful candidate should have:

- Excellent communication and interpersonal skills
- Previous experience in a supervisory role
- Excellent IT skills with experience in using the full MS Office suite
- Experience in Emergency Response would be advantageous
- An understanding of the Oil and Gas industry is desirable but not essential

Applicants:
Please make your application by letter quoting the reference number and enclosing an up-to-date copy of your CV to:

careers@petrofactraining.com

Closing Date: **2nd July 2010**

Current Petrofac Personnel who are applying for this MUST inform their Petrofac line manager prior to submitting an application for any internal position